



# ***Saltash Town Council***

***Konsel An Dre Essa***



*The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)*

26 November 2021

Dear Councillor

I write to summon you to the **Meeting of the Town Centre Vision Sub Committee** to be held at the Guildhall on **Thursday 2nd December 2021 at 6.30 pm.**

We encourage members of the public and press attending Council meetings to wear a face covering, unless medically exempt, to be mindful and respect others space and to consider their own unique circumstances before attending.

The meeting is open to the public and press. Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk)

Yours sincerely,

A handwritten signature in black ink, appearing to be 'S Burrows'.

S Burrows  
Acting Town Clerk

**To Councillors:**

R Bickford R Bullock S Gillies M Griffiths S Martin S Miller J Peggs D Yates	All other Councillors for information
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## **Agenda**

1. Health and Safety Announcements.
2. To elect a Chairman.
3. To elect a Vice Chairman.
4. Apologies.
5. To receive and approve the Town Centre Vision Sub Committee Terms of Reference. (Pages 3 - 4)

Date of next meeting:                      To be confirmed.

## Town Centre Vision Sub Committee

Composition: Eight members

Chairmanship: Chair and Vice Chair to be elected from the members of the Committee at the first meeting in each Council year. The serving Mayor will not be eligible for either of these positions.

Quorum: ~~Six Five~~

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Meetings: As required

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Timing: ~~TBA 6.30 p.m.~~

Venue: Guildhall ~~or by a virtual platform under Covid 19 legislation~~

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Reports to: Full Council

Remit:

### Terms of Reference & Matters Delegated to the Committee:

Finance delegated authority:  
Expenditure up to £20,000 on any separate occasion within the budget

### DRAFT Terms of Reference agreed at the meeting held on 21.10.2019

- ~~1. To bring together stakeholders, private, public sectors in the town to work in partnership, and to co-ordinate their activities towards a common goal.~~
- ~~2. To formulate a shared vision, with a prioritised programme for carrying out improvements to the benefit of stakeholders in the town. Vision to the long term for Saltash Town Centre.~~
- ~~3. To co-ordinate and implement the activities of all who provide services within the town.~~
- ~~4. To seek and /or assist with funding for initiatives in the town.~~
- ~~5. To invite representatives from Cornwall Council to advise and support the economic development strategy for the town and also grant and funding opportunities.~~
- ~~6. To accept and acknowledge there is a partnership.~~
- ~~7. To give time or resources towards the project.~~
- ~~8. To publicly support the partnership, positively.~~
- ~~9. To help plan, review and refine activities based on their knowledge.~~

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~~10. To listen to others in the partnership.~~

~~11. To agree to try something different or to do something differently.~~

1. To establish and work towards a long term vision for Saltash
2. To incorporate the goals of the declared Climate Emergency within decision making
3. To establish clear engagement and consultation with the Town community
4. To utilise the available advice and support of Cornwall Council for a shared vision for Saltash
5. To establish an STC asset register (benches, bins, signage buildings etc) and ensure all STC assets are cleaned and maintained.
6. Recognise Saltash Fore Street as the central element to become a mixed use destination, shopping, leisure, residential and employment.
7. To recognise and support initiative throughout the Town
8. Review traffic movement and usage of Fore Street to support a more welcoming pedestrian environment and improve air quality
9. To seek funding and partnership opportunities for Town initiatives
10. To recognise, celebrate and protect Saltash Heritage
11. To consider the long term impact of Covid 19 on the local economy

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